

# Code of Behaviour for Instructors

If you suspect a child is being abused:

1. Immediately tell the Club instructor or Child Protection Officer.
2. Record the facts as you know them and give a copy to the above official
3. Ensure that the child has access to an independent adult
4. Ensure that no judo activity arises which could cause further concern

If a child discloses to you abuse by someone else:

1. Allow the child to speak without interruption, accepting what is said
2. Alleviate feeling of guilt and isolation, while passing no judgment
3. Advise that you will try to offer support, but that you must pass on information
4. Same steps as in 1-4 as in suspecting a child is being abused

If you receive an allegation about any adult or about yourself

1. Immediately tell your Club instructor or Child Protection Officer.
2. Record the facts as you know them and give a copy to the above official
3. Try to ensure no one is placed in a position which could cause further compromise

YOU MUST REFER NOT INVESTIGATE

Code of Behaviour for Instructors

- DO treat everyone with respect
- DO provide an example for others to follow
- DO plan activities so that they involve more than one other person being present or at least in sight or hearing of others

- DO respect a young person's right to personal privacy
  - DO provide access for young people and adults to feel comfortable enough to point out attitudes or behaviour they do not like and provide a caring atmosphere
  - DO maintain a healthy adult lifestyle
  - DO use common sense in selecting subjects to demonstrate skills on
  - DO remember that someone else might misinterpret your actions, no matter how well intentioned
  - DO recognize that caution is required especially in sensitive moments of counselling such as when dealing with bullying, bereavement or abuse
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- DO have separate sleeping accommodation for coaches and children (e.g. on trips away)
  - DO NOT permit abusive youth peer activities (eg ridicule, bullying)
  - DO NOT play physical contact games with children
  - DO NOT have inappropriate physical or verbal contact with others
  - DO NOT jump to conclusions about others without checking the facts
  - DO NOT allow yourself to be drawn into inappropriate attention seeking behaviour such as tantrums or crushes but deal firmly and fairly with such behaviour at all times
  - DO NOT exaggerate or trivialize child abuse issues
  - DO NOT show favouritism to any individual
  - DO NOT make suggestive remarks or gestures or tell jokes or stories of a 'smutty' nature
  - DO NOT rely on your good name to protect you – it may not be enough
  - DO NOT believe 'It can never happen to me,' it can!
  - DO NOT get close to or have physical contact with a young person without clearly explaining what you are going to do (eg correcting position of foot showing a skill, etc)